



August 1, 2017

Dear Parents and Guardians:

It is with great pleasure and excitement that I welcome your family to the Charter High School for Architecture + Design. Your child's high school years will pass in the blink of an eye so it is important that we make every minute of every day count in order to prepare your child for the future! I wanted to take a moment to be sure to provide some key information so that your child can get off to a good start.

FRESHMAN ORIENTATION -- All freshmen should report to CHAD on September 5th and 6th for Freshman Orientation. Student arrival begins at 7:55am with homeroom beginning at 8:35am. Students should enter "Gate A" at the front of CHAD's building and continue to the second floor cafeteria. Students will meet their homeroom teachers in the cafeteria, receive their locker assignments and schedules, and meet all of their teachers. Teachers will provide students with a syllabus that will list student supplies. Students will be dismissed at 12:00pm. The first full day of school for all CHAD students is September 7th, 2017.

UNIFORM -- The CHAD uniform consists of the official CHAD polo shirt with logo in navy blue or orange and uniform-style khaki or navy blue pants (no sweat pants, jeans, yoga pants, etc.). Students are also permitted to wear the official CHAD fleece or sports jacket. Official CHAD attire is only available for purchase at Cramer's Uniforms (see www.cramersuniforms.com for locations). **Uniform-style pants** can be purchased at a variety of stores (Target, Walmart, Forman Mills, etc). **Non-CHAD outerwear (jackets, hoodies, sweatshirts, etc.) are not permitted at any time during the school day.**

All students must come to school dressed in full uniform before they enter the doors of CHAD. Students will not be permitted to enter if they are not dressed in uniform.

ARRIVAL PROCESS -- Community safety is paramount at CHAD. All students who enter CHAD are required to go through the arrival process. Students must pass through metal detectors and all bags go through an x-ray machine. The doors to CHAD open at 7:55am but **it is important that students are in line for arrival by no later than 8:20am to ensure that they have enough time to stop at their lockers and report to the start of homeroom by 8:35am.** It is also important to note that students found to be in possession of a

weapon or illegal substances will face legal consequences through the Philadelphia Police Department and possible expulsion at CHAD.

SCHOOL HOURS -- The official school day begins at 8:35am and ends at 2:49pm. It is important for students to be in their first periods BEFORE the 8:35am bell, otherwise, they will be considered late to school.

LATENESS AND ATTENDANCE -- Regular and consistent attendance is necessary to ensure student success at CHAD. Students with excessive lateness and absences will be subject to disciplinary consequences. **Students who exceed eighteen absences or twenty-five latenesses will be required to attend CHAD's summer remediation program in August 2018.**

We look forward to getting to know your child over the next four years and are excited for what we know will be an excellent experience. Do not hesitate to contact the school if you have any questions or concerns.

Sincerely,

Charles Anerino
Director of Student Affairs