

CHARTER HIGH SCHOOL FOR ARCHITECTURE + DESIGN¹

BOARD OF TRUSTEES MEETING

February 23, 2016

5:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This February 23, 2016 meeting of the Charter High School for Architecture + Design Board of Trustees is hereby called to Order. The time is 5:16 pm. My name is Marguerite Anglin I serve as President to this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present	By Invitation: Non-Board Members in Attendance:
Marguerite Anglin (“MA”) Jeff Krieger (“JK”) Monique McCray (“MM”) Shelly Beekley (“SB”) Lance Rothstein (“LR”) Ben Lindo (“BL”) Kim Edwards (“KE”) Kelly Ganczarz (“KG”)	David Annecharico, Esq. Gregory Wright, CEO Gerald L. Santilli, Business Controller
Board Members Absent	

B. APPROVAL OF AGENDA

MOTION
 LR
 SECOND
 KE
 VOTE:
 PASS
 FAIL

R511:16 Approval of the February 23, 2016 Agenda

RESOLVED, that the Board of Trustees of Charter High School for Architecture + Design hereby approves the February 23, 2016 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion</i>

C. APPROVAL OF MINUTES

MOTION
 JK

R512:16 Approval of Minutes of Meeting

SECOND

LR

VOTE:

[X] PASS

[] FAIL

RESOLVED, that the Board of Trustees of Charter High School for Architecture + Design hereby approves the Minutes of the January 26, 2016 meeting of the Board of Trustees of Charter High School for Architecture + Design.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT: AGENDA ITEMS

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico. I serve as General Counsel to the Charter High School for Architecture + Design Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees **regarding the business that is before this Board of Trustees during this meeting**. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Who	What
<i>None</i>	<i>None</i>

B. Board President

Marguerite Anglin:

+ reported that she has spoken to a majority of board members, administrators and support in preparation for taking over as President of the Board of Trustees

+ discussed focus areas for Ms. Anglin as President of the CHAD Board of Trustees

1. Board Structure

- Board structure and communication (bylaws, orienting new members)
- Board continuing education (e.g., nonprofit leadership)
- Setting Board roles and initiatives specific to individual trustees

2. Partnerships

- *External Partnerships between the School and outside entities (e.g. involvement in ACE)*

3. Alumni Engagement

- *Alumni and parent engagement*
- *Involving the school's leadership team with the Board (suggested meet-and-greet to be held at the next board meeting)*

4. Enrollment

- *Understanding enrollment process and recruiting*

+ *Setting proposed goals and timeline for the development of a Strategic Plan*

C. Chief Executive Officer

Gregory Wright:

+ *Discussed enrollment processes at CHAD, reporting progress in the CHAD initiative to increase enrollment. The Board discussed the process of enrollment with G. Wright, who outlined the enrollment process for students who wish to attend CHAD.*

+ *The Board discussed the enrollment cap that appears in the CHAD Charter with G. Wright as well as the capacity of the school to sustain larger numbers of students. G. Santilli also discussed the financial implications of enrolling students up to and over such enrollment cap. G. Wright discussed the optimal number of students given current capacity as well as current enrollment projections.*

+ *Discussed the AIA convention, CHAD's presence at the AIA convention, alumni and student participation in the AIA convention. Provided an overview of AIA convention activities. J. Kreiger supplemented G. Wright's report regarding additional activities of interest at the AIA convention, in particular CHAD's opportunity to present a short film.*

+ *Discussed a recent meeting with and tour of Drexel University's Design program. Potentially, CHAD seeks to enter into a collaborative partnership with Drexel University that includes activities such as use of Drexel design facilities to generate marketing materials as well as a class collaboration initiative between Drexel and CHAD. G. Wright requested that board members who have connections to Drexel University reach out, through such connections, to encourage the educational partnership. The Board discussed the CHAD relationship with Stellar Visions.*

+ *Reported upon a CHAD initiative to develop a maker space*

+ *Reported that the GBCA may be interested in a partnership with CHAD regarding developing employment options for CHAD graduates.*

D. Financial Report

Gerald Santilli:

- + Updated the Board regarding the budgetary gridlock between the Governor's office and legislature.
- + Discussed Governor Wolf's proposed budget and the harmful effect to Charter schools should such budget be passed.

BENJAMIN LINDO left the meeting.

- + Reviewed the January 31, 2016 Financial Operations Report

SECTION III: UNFINISHED BUSINESS

A. RESOLUTIONS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

JK

SECOND

KE

VOTE:

[X] PASS

[] FAIL

R513:16 Report of Business Controller

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General Discussion; See above</i>

Upon MOTION by LR and SECOND by SB the Board unanimously resolved to enter CLOSED SESSION to discuss legally privileged matters.

Upon MOTION by LR and SECOND by SB the Board unanimously resolved to enter OPEN SESSION.

MOOT

R514:16 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design accepts the human resources changes, modifications and additions as presented below:

Resignations / Terminations

Name	Title	Comment	Last Day of Employment
None	None	None	None

Hires / Appointments

Name	Title	Salary	Date of Employment
None	None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOOT

R515:16 Uniform Professional Services Contracts Resolution

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOOT

R516:16 Uniform Purchase Services Contract Resolution

RESOLVED, the Purchase Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and

authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION

LR

SECOND

KE

VOTE:

PASS

FAIL

R517:16 Contract: Confidential Agreement in re: HJ

RESOLVED, the Confidential Agreement in re: HJ is ratified as presented.

B. COMMUNITY COMMENT: NON-AGENDA ITEMS

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico. I serve as General Counsel to the Charter High School for Architecture + Design Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees **regarding general topics not discussed during this meeting**. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Who	What
None	None

C. DISCUSSION AND ANNOUNCEMENTS

- D. ANNECHARICO BRIEFED THE BOARD REGARDING W. PHILADELPHIA ACHIEVEMENT CHARTER ELEMENTARY SCH. V. SCH. DIST. OF PHILADELPHIA, NO. 31 EM 2014, 2016 WL 616748 (PA. FEB. 16, 2016) AND ITS IMPLICATIONS FOR CHARTER SCHOOLS
- NEXT BOARD MEETING: MARCH 22, 2016

ADJOURNMENT @ 7:02PM

MOTION

JK

SECOND

LR

VOTE:

PASS

FAIL
