

# CHARTER HIGH SCHOOL FOR ARCHITECTURE + DESIGN<sup>1</sup>

BOARD OF TRUSTEES MEETING

January 26, 2016

5:27 PM

## MINUTES

### SECTION I: CALL TO ORDER

#### Opening Colloquy

This January 26, 2016 meeting of the Charter High School for Architecture + Design Board of Trustees is hereby called to Order. The time is 5:27 pm. My name is Susan Poglinco I serve as Chairperson to this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

### **A. ROLL CALL**

#### **Board Members Present**

Susan Poglinco (“SP”)  
Marguerite Anglin (“MA”)  
Jeff Krieger (“JK”)  
Monique McCray (“MM”)  
Lance Rothstein (“LR”)  
Ben Lindo (“BL”)  
Kelly Ganczarz (“KG”)

#### **Board Members Absent**

#### **By Invitation: Non-Board Members in Attendance:**

David Annecharico, Esq.  
Gregory Wright, CEO  
Gerald L. Santilli, Business Controller

<sup>1</sup> The corporate name of record is: “The Architecture & Design Charter High School”, PA DOS Entity # 2879026  
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Shelly Beekley (“SB”)  
Kim Edwards (“KE”)

B. APPROVAL OF AGENDA

MOTION  
KG  
SECOND  
LR  
VOTE:  
 PASS  
 FAIL

**R503:16 Approval of the January 26, 2016 Agenda**

RESOLVED, that the Board of Trustees of Charter High School for Architecture + Design hereby approves the January 26, 2016 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

C. APPROVAL OF MINUTES

MOTION  
LR  
SECOND  
JK  
VOTE:  
 PASS  
 FAIL

**R504:16 Approval of Minutes of Meeting**

RESOLVED, that the Board of Trustees of Charter High School for Architecture + Design hereby approves the Minutes of the November 24, 2015 meeting of the Board of Trustees of Charter High School for Architecture + Design.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

**SECTION II: REPORTS**

A. COMMUNITY COMMENT: AGENDA ITEMS

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Annecharico. I serve as General Counsel to the Charter High School for Architecture + Design Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees **regarding the business that is before this Board of Trustees during this meeting**. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Board President

*Susan Poglinco shared thoughts and advice as outgoing Trustee and President of the Board of Trustees, encouraging the Board to continue making CHAD a world class public charter school. The Board expressed their thanks to Ms. Poglinco for her service.*

C. Chief Executive Officer

*Gregory Wright thanked Susan Poglinco for her service to CHAD.*

*Gregory Wright discussed:*

- + *School closing protocol and invitation to Board to be added to the “one call” list.*
- + *Lottery, open house, and recruitment initiatives*
- + *Potential additions to Designing Futures Foundation board*
- + *Integration of PowerSchool applications and technology*

D. Financial Report

*Gerald Santilli*

- + *Updated the Board regarding the state legislature budget gridlock and its effect on funding charter schools*
- + *Reviewed the December 31, 2015 Financial Report*

**SECTION III: UNFINISHED BUSINESS**

A. RESOLUTIONS

NONE

**SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOTION

JK

SECOND

MA

VOTE:

PASS

FAIL

**R505:16 Report of Business Controller**

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion; See Above</i>

MOTION

LR

SECOND

BL

VOTE:

PASS

FAIL

**R506:16 Uniform Human Resources Resolution**

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design accepts the human resources changes, modifications and additions as presented below:

**Resignations / Terminations / Title Changes**

<b>Name</b>	<b>Title</b>	<b>Comment</b>	<b>Last Day of Employment</b>
Walter Rodriguez	Chief Academic Officer	Resignation	1/15/2016
Iliana Acevedo	Spanish Teacher	Resignation	1/18/2016
Catherine Fox	Math Teacher	Resignation	1/04/2016
Nicholas Webber	English Teacher	Resignation	12/16/2015
Hilary Jay	Chief Creative Officer	Termination	1/21/2016
Alison Panik	Chief Academic Officer	Title Change	1/19/2016
Susan Gold	Administrative Assistant for Attendance and Senior Events	Title Change	1/19/2016

## Hires / Appointments

Name	Title	Salary	Date of Employment
David Brown	Social Studies Teacher	\$69,000	12/9/2015
Naum Khurgin	Math Teacher	\$45,000	11/9/2015
Ann Sorenson	Special Education Teacher	\$42,000	1/7/2016
Melanie Hoffman	English Teacher	\$49,000	1/25/2016
GloriaJean Martin	Design Teacher	\$43,000	2/1/2016

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion; The Board discussed, with G. Wright, the title change for S. Gold and new job duties associated thereof.</i>

MOOT

### **R507:16 Uniform Professional Services Contracts Resolution**

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	<i>None</i>	<i>None</i>

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOOT

### **R508:16 Uniform Purchase Services Contract Resolution**

RESOLVED, the Purchase Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	<i>None</i>	<i>None</i>

MOTION  
 MA  
 SECOND  
 BL  
 VOTE:  
 PASS  
 FAIL

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

**R509:16 Resignation: Susan Poglinco**

RESOLVED, that the Board of Trustees of The Charter School for Architecture & Design accepts the resignation of Susan Poglinco from this Board of Trustees effective at the adjournment of the January 26, 2016 regularly scheduled board meeting of The Charter High School for Architecture & Design.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Thanked Ms. Poglinco for her service and dedication to the Charter High School, presenting her with a plaque in commemoration of her service.</i>

MOTION  
 LR  
 (NOMINATION)  
 SECOND  
 JK  
 (NOMINATION)  
 VOTE:  
 PASS  
 FAIL

**R510:16 Election and Installation: Officers of the Board of Trustees**

RESOLVED, that in accordance with Section 4.4. of the Charter School for Architecture & Design bylaws and upon nomination and second, Marguerite Anglin is hereby installed as President of the Charter School for Architecture & Design effective at the adjournment of the January 26, 2016 regularly scheduled board meeting of The Charter High School for Architecture & Design;

FUTHER RESOLVED, that in accordance with Section 4.4. of the Charter High School for Architecture & Design bylaws and upon nomination and second, Monique McCray is hereby installed as Vice-President of the Charter School for Architecture & Design effective at the adjournment of the January 26, 2016 regularly scheduled board meeting of The Charter School for Architecture & Design;

FUTHER RESOLVED, that in accordance with Section 4.4. of the

FUTHER RESOLVED, that in accordance with Section 4.4. of the Charter School for Architecture & Design bylaws and upon nomination and second, Benjamin Lindo is hereby installed as Secretary of the Charter School for Architecture & Design effective at the adjournment of the January 26, 2016 regularly scheduled board meeting of The Charter High School for Architecture & Design.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

B. COMMUNITY COMMENT: NON-AGENDA ITEMS

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Annecharico. I serve as General Counsel to the Charter High School for Architecture + Design Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees **regarding general topics not discussed during this meeting**. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

C. DISCUSSION AND ANNOUNCEMENTS

- NEXT BOARD MEETING: FEBRUARY 23, 2016

**ADJOURNMENT @ 6:33PM**

MOTION

SP

SECOND

LR

VOTE:

PASS

FAIL

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